

## Eagle Project Approval Process for Troop 626

“While a Life Scout, plan, develop, and give leadership to others in a service project helpful...”

1. The scout discusses the possible project with the Scout Master or Eagle Scout Coach. If the project seems reasonable the scout moves to the next step.
2. The scout prepares a half page or so description of the project. What it really entails is a summary of the eventual full project write-up. Once approved this, usually a couple of re-writes to get in the details, the scout contacts the District Advancement Chair. (The Scout Master or Eagle Scout Coach will supply the email contact etc.)
3. At the same time that the scout is interacting with the District Advancement Chair, the scout will present the project proposal overview to both the PLC and Troop Committee. The scout needs to contact the SPL and Committee Chair to get on their agendas.
4. The District Adv. Chair then interacts with the scout. When he is satisfied the project is viable he gives the scout the go ahead to write up the project.
5. Once the Eagle Coach is satisfied with the project write-up, the scout needs to have it approved by the Scout Master and Committee Chair (they sign the project form). There are usually a couple of iterations of the project at this stage before the Eagle Coach will recommend approval by the Scout Master and Committee Chair. (As a guideline and courtesy, allow at least 24 to 48 hours for each review of the project.)\*
6. Once approved by the Troop the scout needs to send the completed project proposal to the District Advancement Chair. If the project is deemed acceptable by the Advancement Chair an appointment to present the project to the District Advancement Committee will be set up. (They meet usually the second Thursday of the month). The District now wants the Eagle Coach to be present when the project is presented. This will mean the scout will need to plan ahead to be sure the Eagle Coach can be present or the Coach can find a suitable substitute.
7. With District Advancement Committee approval (this is a signature) the scout is now free to start the project. **Not waiting for this final level of approval will lead to a scout having the project turned down.**

The process can take a minimum of a few of weeks to a few months depending on how fast the scout turns things around and the timing with respect to the District MTG.

\* If a project is going to take place at St. Odilia, the project must, also be approved by the parish.

(10/08/06)